



NEW FEATURE: SMART PHONE TEXT ALERTS !!!

We're pleased to announce that you can now start getting "Notify Me" alerts sent to your smart phone. Furthermore, you can request that any one-time Security Codes created by our online banking system get sent to your smart phone. You can have alerts and security codes sent JUST to your phone, just to your e-mail address on record with us, or to both places. It's your choice!

To enroll in text alerts, do the following after you've signed on:

ENROLLING YOUR PHONE (a one-time process):

1. Click Notify Me under the "Notify Me" tab
2. A one-time code will be sent your personal e-mail address. You'll need to enter this to continue to the next screen.
3. Under Contact Information For Alerts, on the RIGHT side of the screen under Actions click on Change Contact Information
4. The system will ask you to answer one of your security questions.
5. On the next screen, click on the plus "+" sign to the left of Phone Numbers.
6. Enter the number of your smart phone in the Mobile Phone box.
7. Click Submit at the bottom of the screen. On the next screen, click Submit again to confirm the change.
8. Click on Proceed on the next screen.
9. The system will send a one-time security code to your smart phone as a test. Enter it on the next screen and click on "I have read and agree to the Terms and Conditions" at the bottom of the screen.
10. You'll get a message saying the enrollment was completed. Your smart phone is now registered for alerts.
11. You can now choose which delivery method you want to receive your alerts. Click on the smart phone number you just enrolled.

SETTING UP NOTIFY ME ALERTS:

12. Go into each Notify Me Alert message and choose a few to set up. Not all of them will be applicable. For example, I never write checks so this alert doesn't work for me. The idea is to select some and then watch your phone for a day or two to make sure you're being alerted. For each alert, click the "Send alert to" box next to your mobile number , and click the box next to the account number (s) you want to receive alerts for.

SETTING UP ONE-TIME SECURITY CODES:

13. Go back to the main User Services screen and click on Security Code Delivery Preference under Security Settings in the lower left corner of the screen.
14. You should see your smart phone number on the following screen. Click on the box next to that number. This will ensure the system sends any one-time security messages to your phone rather than your e-mail.